

BVNA Recognition of Prior Learning

This policy applies to BVNA CPD course provision

Recognition of Prior Learning (RPL) is a method of assessment [leading to the certification or qualification] that considers whether learners can demonstrate that they can meet the assessment requirements for a module or unit through knowledge, understanding or skills they already possess and do not need to develop through a course of learning.

BVNA do not generally implement the use of Recognition of Prior Learning (RPL) for all of our courses. This is due to the niche target market of our courses and the specified entry requirements. In exceptional circumstances potential candidates can put forward a request for RPL, however it should be noted that this process could be more arduous than repeating the learning within the module given the short nature of the courses.

Exceptional circumstances may include:

- Applicants from overseas where similar CPD may be available
- Candidates who have completed advanced qualifications in the subject

Application for RPL

Candidates may put forward a request for RPL in writing to the Education Manager. They will need to provide full details of the learning they have undertaken (including details of the learning outcomes covered). A certificate of achievement will also be required.

The Education committee along with the subject specialist will review the learning undertaken by the applicant against the learning outcomes for the specific module. They will check that the evidence supplied is valid, reliable, authentic, current and sufficient. If the evidence is dated by more than 5 years they may request that the candidate undertakes a written assignment or online assessment that demonstrates their current level of understanding.

Candidates can expect an initial response for the committee to consider an RPL request within 5 working days. Candidates can expect an official decision to their request within 15 working days after all of the required evidence has been submitted.